



## MEMORANDUM

**TO:** Superintendents and Principals

**FROM:** Dr. Michele Walker, Director of Student Assessment

**DATE:** May 28, 2010

**SUBJECT:** ISTEP+ Parent Network

The ISTEP+ Parent Network provides access for parents to student results, a process that is required by Indiana law. ISTEP+ student results will be available for parents via the Parent Network beginning June 3, 2010. Parent Network invitation letters were delivered to school corporations the first week of May, and schools are required to distribute the letters in a timely manner. Many schools choose to include the letters with report cards. Please note: Parent Network invitation letters were printed by specific student name—be sure the invitation letters *are not randomly distributed* to parents.

Online guidance is available for parents and for school administrators:

- Parent Network Tutorial for Parents [www.inparentnetwork.com](http://www.inparentnetwork.com)
- Parent Network Tutorial for School Administrators [www.inparentnetwork.com](http://www.inparentnetwork.com)

Please refer to the Parent Network letters for helpful information regarding the use of Invitation Codes and the Parent Network system.

If you have questions about how to access Parent Network, please contact the Support Desk by calling 800-481-4769 or via email [support@ctb.com](mailto:support@ctb.com).